

One to One English Application Form

ONE TO ONE ENGLISH

Please complete this form in **BLOCK CAPITALS**

Date of Application: dd/mm/yy

Personal Details

Mr Miss Mrs Ms

First name:

Family name:

Nationality:

First language:

Date of birth:

Occupation:

Address in your country:

Postcode:

Telephone:

Fax:

Email:

Address in UK (if known):

Postcode:

Telephone:

Fax:

Mobile:

Is your company paying for your course? Yes No

If Yes, please complete with your company details:

Company name:

Your position in company:

Company address:

Postcode:

Name of contact:

Telephone:

Fax:

Email:

Your English

How did you hear about One to One English?

Web Friend Agent: _____
 Publication: _____ Other: _____

Have you taken a course before at One to One English? Yes No

If Yes, when: _____

What is your present level of English?

<input type="checkbox"/>	Beginner: I don't speak or understand any English
<input type="checkbox"/>	Elementary: I can say a few basic things and understand short, simple conversations
<input type="checkbox"/>	Early intermediate: I can understand simple conversations, and can speak a little (with mistakes) on most everyday topics
<input type="checkbox"/>	Intermediate: I can speak quite well on most topics, and understand the general sense of most everyday conversations
<input type="checkbox"/>	Upper intermediate: I still make some mistakes, but I can speak quite quickly and confidently on most topics
<input type="checkbox"/>	Advanced: I can understand even complex topics, and speak fluently with few mistakes

Have you taken any of the following examinations?

Cambridge KET Cambridge CAE TOEFL
 Cambridge PET Cambridge CPE TOEIC
 Cambridge FCE IELTS (Academic / General)

If Yes: Please state when you took these examinations, and your grade / score:

Have you studied English in the UK, or in another English-speaking country, in the last three years? Yes No

If Yes, please give dates, type of course and level:

Dates: _____

Type of course: _____

Level: _____

Are you studying English now in your country? Yes No

Type of course: _____

Level: _____

Your Course

Please choose ONE only from the following list of course types. If you would like to apply for more than one type of course, please complete a new application form for each course.

- Max-6 Standard course *please go to next page, Section 1*
 Intensive 1-1 course *please go to next page, Section 2*
 Max-6 Part-Time course *please go to next page, Section 3*
 Flexi-Time 1-1 course *please go to next page, Section 4*

Section 1 Max-6 Standard coursesStart date: (dd/mm/yy) / / Total number of weeks:

Choose ONE of the following courses:

- | | |
|---|---|
| <input type="checkbox"/> General English Standard Max-6 (15 hours per week) | <input type="checkbox"/> IELTS Standard Max-6 |
| <input type="checkbox"/> General English Standard Max-6 PLUS-2 | <input type="checkbox"/> FCE (First Certificate in English) Standard Max-6 |
| <input type="checkbox"/> General English Standard Max-6 PLUS-3 | <input type="checkbox"/> CAE (Certificate in Advanced English) Standard Max-6 |
| <input type="checkbox"/> General English Standard Max-6 PLUS-5 | |
| <input type="checkbox"/> General English Standard Max-6 PLUS-10 | |

Section 2 Intensive 1-1 coursesStart date: (dd/mm/yy) / / Preferred timetable: Morning Afternoon Evening
10, 15 or 20 lessons per week: Total number of weeks: Total number of lessons:

Choose ONE of the following courses:

- | | |
|--|--|
| <input type="checkbox"/> General English Intensive 1-1 | <input type="checkbox"/> KET (Key English Test) Intensive 1-1 |
| <input type="checkbox"/> English for Professionals Intensive 1-1 | <input type="checkbox"/> PET (Preliminary English Test) Intensive 1-1 |
| <input type="checkbox"/> English for Special Purposes Intensive 1-1 | <input type="checkbox"/> FCE (First Certificate in English) Intensive 1-1 |
| <input type="checkbox"/> IELTS (Academic Module) Intensive 1-1 | <input type="checkbox"/> CAE (Certificate in Advanced English) Intensive 1-1 |
| <input type="checkbox"/> IELTS (General Training Module) Intensive 1-1 | <input type="checkbox"/> CPE (Certificate of Proficiency in English) Intensive 1-1 |

Section 3 Max-6 Part-Time coursesStart date: (dd/mm/yy) / / Total number of weeks:

Choose ONE of the following courses:

- | | |
|--|--|
| <input type="checkbox"/> General English Part-Time Max-6 | <input type="checkbox"/> FCE (First Certificate in English) Part-Time Max-6 |
| <input type="checkbox"/> IELTS (Academic Module) Part-Time Max-6 | <input type="checkbox"/> CAE (Certificate in Advanced English) Part-Time Max-6 |

Section 4 Flexi-Time 1-1 coursesStart date: (dd/mm/yy) / / Preferred timetable: Morning Afternoon Evening
Number of lessons per week: Total number of weeks: Total number of lessons:

Choose ONE of the following courses:

- | | |
|---|---|
| <input type="checkbox"/> General English Flexi-Time 1-1 | <input type="checkbox"/> KET (Key English Test) Flexi-Time 1-1 |
| <input type="checkbox"/> English for Professionals Flexi-Time 1-1 | <input type="checkbox"/> PET (Preliminary English Test) Flexi-Time 1-1 |
| <input type="checkbox"/> English for Special Purposes Flexi-Time 1-1 | <input type="checkbox"/> FCE (First Certificate in English) Flexi-Time 1-1 |
| <input type="checkbox"/> IELTS (Academic Module) Flexi-Time 1-1 | <input type="checkbox"/> CAE (Certificate in Advanced English) Flexi-Time 1-1 |
| <input type="checkbox"/> IELTS (General Training Module) Flexi-Time 1-1 | <input type="checkbox"/> CPE (Certificate of Proficiency in English) Flexi-Time 1-1 |

Accommodation

I would like to book accommodation for weeks **from** (dd/mm/yy) / / **to** / /

Accommodation type: 1st choice*:
2nd choice*:

**Please indicate your first and second choice from our accommodation list.*

Do you require an ensuite bathroom? (*Gold / Silver Homestay only*) Yes No

Meal option: Breakfast Breakfast and Dinner Self-Catering

Single Twin

If you have chosen to share accommodation (Twin room), please enter the full name of the person with whom you will be sharing:

Do you smoke? Yes No

If Yes: smoking accommodation may be limited. Will you accept non-smoking accommodation, and only smoke outside your accommodation? Yes No

Do you have any special diet (e.g. vegetarian)? Yes No

If Yes, please give details:

Do you have any allergies or strong dislikes (e.g. to animals)? Yes No

If Yes, please give details:

Do you have any other special requirements? Yes No

If Yes, please give details:

Airport transfer

Do you require an airport transfer? Yes No

If Yes, please enter the following details:

- Heathrow (£75.00)
- Gatwick (£95.00)
- Stansted (£95.00)
- Other (contact us for other available airports)

Date of arrival: (dd/mm/yy) / / Flight number:

Time of arrival: (e.g. 18:30) Airline:

Arriving from:

Payment details

If you wish, you may calculate here the cost of your programme. We will contact you shortly to check your booking details, to confirm the cost of your programme, and to request payment.

PLEASE DO NOT MAKE ANY PAYMENT NOW.

Registration fee	£45.00	
Course fees		
Accommodation arrangement fee	£45.00	
Accommodation fee		
Airport transfer fee		
Other fees*		
Other fees*		
Sub-total		
3% credit card handling fee, or bank transfer supplement of £15.00		
Total cost		

* Other fees: for example, Gold / Silver Homestay ensuite supplements; the cost of coursebooks for General English courses.

PAYMENT METHODS

Please do not make any payment now. Payment will be requested after we have confirmed your application with you.

Credit card

We will contact you for details when your payment is due.

Bank transfer

One to One English Bank details:

Barclays Bank PLC

Islington Branch

PO Box 3474, London NW1 7NG

Account name: One to One English Ltd

Account no: 00000019 Sort code: 20-44-86

IBAN no: IBAN GB19 BARC2044 8600 000019

Swift BIC: BARCGB22

Sterling cheque (drawn on a UK-based bank)

Please make cheque payable to: One to One English Ltd.

Cash

In person only. Please do not send cash by post.

Sending your application

Please sign below, and send your completed application form to:

By fax: +44 (0)20 7379 1888

By post: **One to One English**
56, Long Acre
Covent Garden
London WC2E 9JL
U.K.

I have read and accept the Terms and Conditions and confirm that the above details are correct.

Signature: _____

If you are not the student, please print your full name: _____

Relationship to student (parent / guardian / etc :) _____

Signature: _____
