

One to One English Application Form



Please complete this form in **BLOCK CAPITALS**

Date of Application: dd/mm/yy

Personal Details

Mr Miss Mrs Ms

First name:

Family name:

Nationality:

First language:

Date of birth:

Occupation:

Address in your country:

Postcode:

Telephone:

Fax:

Email:

Address in UK (if known):

Postcode:

Telephone:

Fax:

Mobile:

Is your company paying for your course? Yes No

If Yes, please complete with your company details:

Company name:

Your position in company:

Company address:

Postcode:

Name of contact:

Telephone:

Fax:

Email:

Your English

How did you hear about One to One English?

Web Friend Agent: _____
 Publication: _____ Other: _____

Have you taken a course before at One to One English? Yes No

If Yes, when: _____

What is your present level of English?

Beginner: I don't speak or understand any English

Elementary: I can say a few basic things and understand short, simple conversations

Early intermediate: I can understand simple conversations, and can speak a little (with mistakes) on most everyday topics

Intermediate: I can speak quite well on most topics, and understand the general sense of most everyday conversations

Upper intermediate: I still make some mistakes, but I can speak quite quickly and confidently on most topics

Advanced: I can understand even complex topics, and speak fluently with few mistakes

Have you taken any of the following examinations?

Cambridge KET Cambridge CAE TOEFL
 Cambridge PET Cambridge CPE TOEIC
 Cambridge FCE IELTS (Academic / General)

If Yes: Please state when you took these examinations, and your grade / score:

Have you studied English in the UK, or in another English-speaking country, in the last three years? Yes No

If Yes, please give dates, type of course and level:

Dates: _____

Type of course: _____

Level: _____

Are you studying English now in your country? Yes No

Type of course: _____

Level: _____

Your Course

Please choose ONE only from the following list of course types. If you would like to apply for more than one type of course, please complete a new application form for each course.

- Max-6 Intensive Course *please go to next page, Section 1*
 1-1 Intensive Course *please go to next page, Section 2*
 Max-6 Evening or Max-6 Saturday Course *please go to next page, Section 3*
 1-1 Flexible Course *please go to next page, Section 4*

Section 1 Max-6 Intensive Courses

Start date: (dd/mm/yy) / / Total number of weeks:

Choose ONE of the following courses:

- | | |
|--|--|
| <input type="checkbox"/> General English Intensive Max-6 | <input type="checkbox"/> IELTS Intensive Max-6 |
| <input type="checkbox"/> General English Max-6 PLUS-2 | <input type="checkbox"/> FCE (First Certificate in English) Intensive Max-6 |
| <input type="checkbox"/> General English Max-6 PLUS-3 | <input type="checkbox"/> CAE (Certificate in Advanced English) Intensive Max-6 |
| <input type="checkbox"/> General English Max-6 PLUS-5 | |
| <input type="checkbox"/> General English Max-6 PLUS-10 | |

Section 2 1-1 Intensive Courses

Start date: (dd/mm/yy) / / Preferred timetable: Morning Afternoon Evening

5-Day Course or 6-Day Course? 10, 12, 15, 18, 20 or 24 lessons per week: Total number of weeks:

Choose ONE of the following courses:

- | | |
|---|--|
| <input type="checkbox"/> General English Intensive 1-1 | <input type="checkbox"/> KET (Key English Test) Intensive 1-1 |
| <input type="checkbox"/> English for Professionals Intensive 1-1 | <input type="checkbox"/> PET (Preliminary English Test) Intensive 1-1 |
| <input type="checkbox"/> English for Special Purposes Intensive 1-1 | <input type="checkbox"/> FCE (First Certificate in English) Intensive 1-1 |
| <input type="checkbox"/> IELTS Intensive 1-1 | <input type="checkbox"/> CAE (Certificate in Advanced English) Intensive 1-1 |
| <input type="checkbox"/> TOEIC Intensive 1-1 | <input type="checkbox"/> CPE (Certificate of Proficiency in English) Intensive 1-1 |
| <input type="checkbox"/> TOEFL Intensive 1-1 | |

Section 3 Max-6 Evening / Saturday Courses

Start date: (dd/mm/yy) / / Total number of weeks: Evening or Saturday course?

PLUS-2 Course? Yes No EXTRA course? Yes No

Choose ONE of the following courses:

- | | |
|--|--------------------------------------|
| <input type="checkbox"/> General English Max-6 | <input type="checkbox"/> TOEIC Max-6 |
| <input type="checkbox"/> IELTS Max-6 | <input type="checkbox"/> TOEFL Max-6 |

Section 4 1-1 Flexible Courses

Start date: (dd/mm/yy) / / Preferred timetable: Morning Afternoon Evening

Number of lessons per week: Total weeks: Flexi, Evening Saver or Saturday Saver?

Choose ONE of the following courses:

- | | |
|---|--|
| <input type="checkbox"/> General English 1-1 | <input type="checkbox"/> KET (Key English Test) 1-1 |
| <input type="checkbox"/> English for Professionals 1-1 | <input type="checkbox"/> PET (Preliminary English Test) 1-1 |
| <input type="checkbox"/> English for Special Purposes 1-1 | <input type="checkbox"/> FCE (First Certificate in English) 1-1 |
| <input type="checkbox"/> IELTS 1-1 | <input type="checkbox"/> CAE (Certificate in Advanced English) 1-1 |
| <input type="checkbox"/> TOEIC 1-1 <input type="checkbox"/> TOEFL 1-1 | <input type="checkbox"/> CPE (Certificate of Proficiency in English) 1-1 |

Accommodation

I would like to book accommodation for weeks **from** (dd/mm/yy) / / **to** / /

Accommodation type: 1st choice*:

2nd choice*:

**Please indicate your first and second choice from our accommodation list.*

Do you require a private bathroom? (Gold / Silver Homestay only)

Yes No

Meal option: Breakfast Breakfast and Dinner Self-Catering

Single Twin

If you have chosen to share accommodation (Twin room), please enter the full name of the person with whom you will be sharing:

Do you smoke? Yes No

If Yes: smoking accommodation may be limited. Will you accept non-smoking accommodation, and only smoke outside your accommodation? Yes No

Do you have any special diet (e.g. vegetarian)? Yes No

If Yes, please give details:

Do you have any allergies or strong dislikes (e.g. to animals)? Yes No

If Yes, please give details:

Do you have any other special requirements? Yes No

If Yes, please give details:

Airport transfer

Do you require an airport transfer? Yes No

If Yes, please enter the following details:

Heathrow

Gatwick

Stansted

Other (contact us for other available airports)

Date of arrival: (dd/mm/yy)

/ /

Flight number:

Time of arrival: (e.g. 18:30)

Airline:

Arriving from:

Payment details

If you wish, you may calculate here the cost of your programme. We will contact you shortly to check your booking details, to confirm the cost of your programme, and to request payment.

PLEASE DO NOT MAKE ANY PAYMENT NOW.

Registration fee	£48.00	
Course fees		
Accommodation arrangement fee	£48.00	
Accommodation fee		
Airport transfer fee		
Other fees*		
Other fees*		
Sub-total		
3% credit card handling fee, or bank transfer supplement of £15.00		
Total cost		

* Other fees: for example, Gold/Silver Homestay private bathroom supplements; cost of coursebooks for General English courses.

PAYMENT METHODS

Please do not make any payment now. Payment will be requested after we have confirmed your application with you.

Credit card

We will contact you for details when your payment is due.

Bank transfer

One to One English Bank details:

Barclays Bank PLC
Islington Branch
PO Box 3474, London NW1 7NG
Account name: One to One English Ltd
Account no: 00000019 Sort code: 20-44-86
IBAN no: IBAN GB19 BARC2044 8600 000019
Swift BIC: BARCGB22

Sterling cheque (drawn on a UK-based bank)

Please make cheque payable to: One to One English Ltd.

Cash

In person only. Please do not send cash by post.

Sending your application

Please sign below, and send your completed application form to:

By fax: +44 (0)20 7379 1888

By post: **One to One English**
56, Long Acre
Covent Garden
London WC2E 9JL
U.K.

I have read and accept the Terms and Conditions and confirm that the above details are correct.

Signature: _____

If you are not the student, please print your full name: _____

Relationship to student (parent / guardian / etc :) _____

Signature: _____
